



University of Maribor

Faculty of Economics and Business

**UNIVERSITY OF MARIBOR**  
**FACULTY OF ECONOMICS AND BUSINESS**  
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**THE 2<sup>ND</sup>-CYCLE STUDY PROGRAMME IN ECONOMIC AND BUSINESS SCIENCES**  
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**Location:** Maribor  
**Duration:** 2 years, 120 ECTS

**Study options:**

1. Economics
2. Economic and Business Studies (in English)
3. Finance and Banking
4. Information Systems and E-Business Management
5. Management, Organisation and Human Resources
6. Marketing Management
7. International Business Economics
8. Entrepreneurship and Innovation
9. Accounting, Auditing and Taxation
10. Strategic and Project Management
11. Data Science in Business (in English)

**Access requirements:**

Candidates who completed the following may apply for the 2<sup>nd</sup>-cycle (master's) study programme in *Economics and Business*:

1. A 1<sup>st</sup>-cycle (bachelor's) study programme in one of the following fields: social sciences (03) or business, administration and law (04).
2. A 1<sup>st</sup>-cycle (bachelor's) study programme in a field not specified under point 1:
  - for the *Data Science in Business* and *Economic and Business Studies* options in any field;
  - for the *Information Systems and E-Business Management* option in the field of Information and Communication Technologies (ICTs) (06) or engineering and engineering trades (071);
  - for the *International Business Economics* and *Marketing Management* options in the field of hotel, restaurants and catering (1013), travel, tourism and leisure (1015), or personal services not elsewhere classified (1019).Prior to enrolment, candidates shall pass the following courses corresponding to 10 ECTS credits under the 1<sup>st</sup>-cycle (bachelor's) study programme, a supplementary study programme, or by taking bridging exams: *Basics of Business Communication*, *Decisions and Information Solutions* (10 ECTS).
3. A 1<sup>st</sup>-cycle (bachelor's) study programme in a field not specified under points 1 and 2 for the *Economics*, *Finance and Banking*, *Information Systems and E-Business Management*, *Management, Organisation and Human Resources*, *Marketing Management*, *International Business Economics*, *Entrepreneurship and Innovation*, *Accounting, Auditing and Taxation*, and *Strategic and Project Management* options.  
Prior to enrolment, candidates shall pass the following courses corresponding to 12 ECTS credits under the 1<sup>st</sup>-cycle (bachelor's) study programme, a supplementary study programme, or by taking bridging exams: *Basic Economics* (6 ECTS) and *Basics of Organisation and Management* (6 ECTS). The faculty will organise a preparatory seminar for the exams in September, and assessment will be conducted after the lectures. Dates of the seminar will be published on the website of the faculty (<https://www.epf.um.si>).

The candidate must enclose a written confirmation of the passed exams with the enrolment documentation. The faculty will organise a preparatory seminar for exams in *Basics of Business Communication*, *Decisions and Information Solutions* (10 ECTS), *Basic Economics* (6 ECTS), and *Basics of Organisation and Management* (6 ECTS) in September. Dates will be published on the faculty's website (<https://www.epf.um.si>).

4. An undergraduate professional study programme adopted prior to 11 June 2004 in one of the following fields: social sciences (03) or business, administration and law (04).
5. An undergraduate professional study programme adopted prior to 11 June 2004 in a field not specified under point 4:
- for the *Data Science in Business* and *Economic and Business Studies* options in any field;
  - for the *Information Systems and E-Business Management* option in the field of Information and Communication Technologies (ICTs) (06) or engineering and engineering trades (071);
  - for the *International Business Economics* and *Marketing Management* options in the field of hotel, restaurants and catering (1013), travel, tourism and leisure (1015), or personal services not elsewhere classified (1019).
- Prior to enrolment, candidates shall pass the following courses corresponding to 10 ECTS credits under the 1<sup>st</sup>-cycle (bachelor's) study programme, a supplementary study programme, or by taking bridging exams: *Basics of Business Communication*, *Decisions and Information Solutions* (10 ECTS).

6. An undergraduate professional study programme adopted prior to 11 June 2004 in a field not specified under points 4 and 5 for the *Economics, Finance and Banking*, *Information Systems and E-Business Management*, *Management, Organisation and Human Resources*, *Marketing Management*, *International Business Economics*, *Entrepreneurship and Innovation*, *Accounting, Auditing and Taxation*, and *Strategic and Project Management* options.
- Prior to enrolment, candidates shall pass the following courses corresponding to 12 ECTS credits under the 1<sup>st</sup>-cycle (bachelor's) study programme, a supplementary study programme, or by taking bridging exams: *Basic Economics* (6 ECTS) and *Basics of Organisation and Management* (6 ECTS). The faculty will organise a preparatory seminar for the exams in September, and assessment will be conducted after the lectures. Dates of the seminar will be published on the website of the faculty (<https://www.epf.um.si>).

The candidate must enclose a written confirmation of the passed exams with the enrolment documentation. The faculty will organise a preparatory seminar for exams in *Basics of Business Communication*, *Decisions and Information Solutions* (10 ECTS), *Basic Economics* (6 ECTS), and *Basics of Organisation and Management* (6 ECTS) in September. Dates will be published on the faculty's website (<https://www.epf.um.si>).

7. An undergraduate academic study programme or a specialisation following an undergraduate professional study programme adopted prior to 11 June 2004 in one of the following fields: social sciences (03) or business, administration and law (04).
- Candidates are typically awarded up to 60 ECTS credits and may enrol in the second year of study provided they satisfy the transfer criteria laid down in the accredited study programme. The Faculty's Academic Affairs Committee decides on the recognition of study obligations.
8. An undergraduate academic study programme or a specialisation following an undergraduate professional study programme adopted prior to 11 June 2004 in a field not specified under point 7:
- for the *Data Science in Business* and *Economic and Business Studies* options in any field;
  - for the *Information Systems and E-Business Management* option in the field of Information and Communication Technologies (ICTs) (06) or engineering and engineering trades (071).
- Depending on the amount of recognized study obligations fulfilled in the previous study programme in the Republic of Slovenia or abroad, candidates may be admitted to the same or subsequent year of study of the 2<sup>nd</sup>-cycle (master's) study programme in *Economic and Business Sciences*. Under the recognition procedure, fulfilled study obligations that may be recognized fully or partially are identified, and new study obligations required for completion of the 2<sup>nd</sup>-cycle (master's) study programme in *Economic and Business Sciences* are laid down. The Faculty's Academic Affairs Committee decides on the recognition of study obligations.

#### **Selection criteria in the event of limited enrolment:**

If the number of applications exceeds the number of available positions, candidates shall be ranked according to:

- grade point average (70%) and
- grade awarded for the thesis (30%).

#### **Enrolment per transfer criteria:**

Candidates may transfer to the study programme provided they fulfil the following criteria:

- criteria for the enrolment in the first year of the 2<sup>nd</sup>-cycle study programme in Economic and Business Sciences;
- they are transferring from a study programme leading to the acquisition of comparable competences or learning outcomes;
- at least half of the study obligations evaluated according to ECTS credit system of the previous study programme relating to compulsory courses of the new study programme are recognised.

In accordance with the Criteria for Transferring Between Study Programmes, candidates enrol in the second year of the 2<sup>nd</sup>-cycle study programme in Economic and Business Sciences when they are transferring from a 2<sup>nd</sup>-cycle study programme in the field of economic and business sciences.

Applications and the extent of recognised study obligations of the 2<sup>nd</sup>-cycle study programme in Economic and Business Sciences shall be addressed by the Committee for Academic Affairs of the Faculty of Economics and Business.

The application for recognition of study obligations shall be sent by 25 August at the latest and shall be addressed to the Committee for Academic Affairs of the Faculty of Economics and Business (EPF), Razlagova 14, 2000 Maribor. The Committee shall address applications at the first regular meeting in September. Provided that under the recognition procedure enough ECTS credits are recognised, and the candidate fulfils the criteria for the enrolment in the second year of the 2<sup>nd</sup>-cycle study programme in Economic and Business Sciences, enrolment in the second year of the 2<sup>nd</sup>-cycle study programme in Economic and Business Sciences shall be approved.

<b>Mode of study:</b> full-time and part-time
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In the 2024/2025 academic year, the *Data Science in Business* and *Economic and Business Studies* options shall only be implemented as part-time study programmes. The part-time teaching process shall take place only if 8 or more candidates are enrolled per study option. The *Economic and Business Studies* and *Data Science in Business* options shall be implemented only with instruction in English and shall be implemented only if 10 or more candidates are enrolled. The implementation of courses under the part-time programme shall be adjusted to the number of enrolled candidates, as laid down in the implementation plan. Depending on the structure and number of students, the study methods and organisational forms will be combined, adjusted to the students' possibilities – classroom lectures and practical classes and e-lectures and e-practical classes in accordance with the annual implementation plan of the faculty. Candidates for part-time studies must transfer a contribution to cover study costs for one academic year before enrolment (account no. 01100-6090124275).

**Additional access requirement:**

Before enrolment in the first year of study **all candidates enrolling in study options with instruction in Slovene** shall demonstrate the Slovene language proficiency at **level B2** in accordance with the Common European Framework of Reference for Languages (CEFR).

**Appropriate certificates proving the required proficiency** are:

- the Slovene language examination certificate at level B2 or an equivalent certificate;
- the final certificate of primary education in RS or foreign primary education with Slovene as the language of teaching;
- a matura certificate or the final year certificate of a vocational secondary education programme showing the candidate has passed the Slovene language course;
- a certificate of completed bilingual (Slovene and a foreign language) secondary education or completed foreign secondary education with Slovene as the language of teaching;
- a diploma from a higher education institution in RS and a certificate (statement) that the candidate has completed the programme in Slovene.

Before enrolment in the first year of study **all candidates enrolling in the study options with instruction in English** shall demonstrate the English language proficiency at **level B2** in accordance with the Common European Framework of Reference for Languages (CEFR).

**Appropriate certificates proving the required proficiency** are:

- the English language examination certificate at level B2 or an equivalent certificate (e.g. TOEFL iBT score of 87-109, IELTS score of 5.5-6.5, Cambridge FCE, Oxford B2 Upper Intermediate);
- a matura certificate showing the candidate has passed the English language course;
- a certificate of completed secondary education with English as the language of teaching;
- a diploma from a higher education institution for a study programme with instruction in English and a certificate (statement) that the candidate has completed the programme in English.

**THE 3<sup>RD</sup>-CYCLE STUDY PROGRAMME IN ECONOMIC AND BUSINESS SCIENCES****Contact:** Tanja Koležnik Krašovic**Phone:** +386 2 22 90 206, **E-mail:** [dok.epf@um.si](mailto:dok.epf@um.si)**Location:** Maribor**Duration:** 3 years, 180 ECTS**Access requirements:**

Candidates who completed the following may apply for the 3<sup>rd</sup>-cycle (doctoral) study programme in *Economics and Business*:

- A 2<sup>nd</sup>-cycle (master's) study programme.
- An undergraduate academic study programme adopted prior to 11 June 2004.
- A specialisation following an undergraduate professional study programme adopted prior to 11 June 2004.
- Prior to enrolment, candidates shall fulfil study obligations corresponding to 36 ECTS credits under the 2<sup>nd</sup>-cycle (master's) study programme in *Economic and Business Sciences*:
  - two compulsory courses of the study programme,
  - two compulsory courses of the study option, and
  - two elective courses of the study option.
- A master of science study programme adopted prior to 11 June 2004.  
Candidates are awarded 60 ECTS credits in accordance with relevant legislative provisions. The Faculty's Academic Affairs Committee shall decide on the recognition of study obligations.
- A specialisation following an undergraduate academic study programme adopted prior to 11 June 2004.  
Candidates are awarded 60 ECTS credits in accordance with relevant legislative provisions. The Faculty's Academic Affairs Committee shall decide on the recognition of study obligations.

**Selection criteria in the event of limited enrolment:**

If the number of applications exceeds the number of available positions, candidates shall be ranked according to:

- grade point average including the thesis (30%) and
- grade awarded for the oral elective exam (70%).

**Transfer criteria:**

Candidates may transfer to the study programme provided they fulfil the following criteria:

- criteria for the enrolment in the first year of the 3<sup>rd</sup>-cycle study programme in Economic and Business Sciences;
- they are transferring from a study programme leading to the acquisition of comparable competences or learning outcomes;
- at least half of the study obligations evaluated according to ECTS credit system of the previous study programme relating to compulsory courses of the new study programme are recognised.

In accordance with the Criteria for Transferring Between Study Programmes, candidates enrol in the second or higher year of the 3<sup>rd</sup>-cycle study programme in Economic and Business Sciences when they are transferring from a 3<sup>rd</sup>-cycle study programme in the field of economic and business sciences.

Applications and the extent of recognised study obligations of the 3<sup>rd</sup>-cycle study programme in Economic and Business Sciences shall be addressed by the Committee for Academic Affairs of the Faculty of Economics and Business. Provided that under the recognition procedure enough ECTS credits are recognised, and the candidate fulfils the criteria for the enrolment in the second or higher year of the 3<sup>rd</sup>-cycle study programme in Economic and Business Sciences, enrolment in the second or higher year of the 3<sup>rd</sup>-cycle study programme in Economic and Business Sciences shall be approved.

The application for recognition of study obligations shall be sent by 25 August at the latest and shall be addressed to the Committee for Academic Affairs of the Faculty of Economics and Business (EPF), Razlagova 14, 2000 Maribor. The Committee shall address applications at the first regular meeting in September.

**Number of available places:** The number of available enrolment places is published in the tables that represent an integral part of the Call.

**Mode of study:** part-time

The implementation of courses under the part-time programme shall be adjusted to the number of enrolled candidates, as laid down in the implementation plan. Depending on the structure and number of students, the study methods and

organisational forms will be combined, adjusted to the students' possibilities - classroom lectures and practical classes and e-lectures and e-practical classes in accordance with the annual implementation plan of the faculty. Candidates for part-time studies must transfer a contribution to cover study costs for one academic year before enrolment (account no. 01100-6090124275).

**Application and admission procedure:**

Candidates **shall submit their application for enrolment and all supplemental documents required for application electronically via the eVŠ information system** within the deadline determined by the Call for Enrolment. **Prior to enrolment, a candidate for doctoral studies shall choose, as a rule, a working supervisor and narrow area of research, and prepare a framework programme of doctoral studies.**