

**PRICE LIST OF UM LIBRARY SERVICES  
for the 2026/2027 academic year**

Table 4

<b>1. Loan Services</b>			
1.1.	Annual membership		16.38
	3-month membership		6.30
	Membership for UM students and students on mobility programmes (paid at enrolment)		9.98
	Pupils aged over 18		9.98
	Students of other higher education institutions		13.86
	Pensioners		13.86
	Unemployed, people with disabilities and welfare recipients		free of charge
	Youth up to 18 years of age		free of charge
1.2.	Legal persons		37.84
1.3.	Membership card		5.00
1.4.	<b>Overdue notice (per unit)</b>		
	1 <sup>st</sup> overdue notice (7 days after the expiration of the loan period)		2.15
	2 <sup>nd</sup> overdue notice (7 days after the first overdue notice)		5.00
	3 <sup>rd</sup> overdue notice (7 days after the second overdue notice)		8.50
	Overdue notice before the lawsuit <sup>1</sup>		15.00
	Lawsuit <sup>1</sup>		actual charges
1.5.	Recovery (14 days after the third overdue notice) <sup>2</sup>		27.50 + the cost under the contract of the recovery company
1.6.	<b>Lost or damaged materials</b>		
	materials published after 1 January 2016		50.00 + 8.00 for manipulation cost
	materials published by 31 December 2015		80.00 + 8.00 for manipulation cost
1.7.	<b>Damaged materials</b>		
	repair of damaged materials		15.00 + 8.00 for manipulation cost
1.8.	Sending materials by mail (for members)		6.70
<b>2. Photocopying and Printing</b>			
2.1.	<b>Photocopying and printing on the printing system</b>		
	A4		0.06
	A3		0.12
2.2.	a copy from microfilms or microfiche		0.44
2.3.	3D printing - model up to 10 g		2.00
2.4.	3D printing - model over 10 g		0.20 / g
<b>3. Interlibrary Loan and Forwarding of Documents</b>			
3.1.	<b>Materials from other Slovene libraries</b>		
	book (1 unit)		10.00 or the supplier's price
	article (up to 20 pages)		3.00 or the supplier's price
3.2.	<b>Materials from foreign libraries</b>		
	book (1 unit)		25.00 or the supplier's price
	article (up to 10 pages)		10.00 or the supplier's price
	purchase of materials directly from the publisher (for articles that cannot be ordered by interlibrary loan)		the supplier's price + 1.50
3.3.	<b>UKM materials</b>		
	book (1 unit)		7.00
	article (up to 20 pages, if more, photocopying or scanning is also charged)		3.00
<b>4. Reference Services and User Education</b>			
		Students and Employees of the UM	Other Users
4.1.	Reference search and consultancy (1 hour)	free of charge	35.00
4.2.	Educational Service (1 hour/group of up to 15 persons)	free of charge	100.00
4.3.	Finding and preparing material for exhibitions, recordings, etc. (1 hour)	free of charge	15.00
<b>5. Digitalization and Reproduction Services</b>			
5.1.	<b>Digital reproduction of library materials</b>		
	Up to A3 format - up to 5 pages		free of charge
	Up to A3 format - more than 5 pages (per page)		0.10
	Up to A2 format (per page)		0.30
	with optical character recognition OCR		10.00
5.2.	<b>Digital reproduction of rarities</b>		
	Up to A3 format (per page)		0.50
	Up to A2 format (per page)		0.70
	From microfilms/microfiches (per page)		0.20
5.3.	<b>Digital reproduction of special collection materials</b>		
	In low resolution up to 150 dpi - up to 30 pages		free of charge
	In high resolution from 300 to 600 dpi (per page)		10
5.4.	<b>Digital photographing</b>		
	Digital photograph (per unit)		2.00
	With post-production (the price of an external contractor per hour)		55.00

The price for digital reproduction (5.1) applies to materials published after 1945, the price for digital reproduction of rarities (5.2) applies to materials published before 1945. The reproduction of library material is carried out in accordance with copyright legislation. Reproduction of valuable, rare or damaged library material is authorized by an authorized library employee (Article 42 Rules on General Terms and Conditions of the University of Maribor Library).

6. Rental of the Glazer Hall and Classrooms		UM Members	Other Users
6.1.	Glazer Hall (price per hour)	21.00	59.50
6.2.	Glazer Hall (price per hour if rented for more than 5 hours)	18.90	53.55
6.3.	Brede Filo Classroom (price per hour)	8.00	23.00
6.4.	Brede Filo Classroom (price per hour if rented for more than 5 hours)	7.20	20.70
6.5.	Room for Group Work (price per hour)	5.00	14.50
6.6.	Room for Group Work (price per hour if rented for more than 5 hours)	4.50	13.05
6.7.	UKM - ČUK Reading Room (price per hour)	15.50	44.00
6.8.	UKM - ČUK Reading Room (price per hour if rented for more than 5 hours)	13.95	39.60

The price does not include 22% VAT.

7. UKM Publications		
7.1.	Publications from the collections Personalities and Events	12.00
7.2.	Exhibition catalogues	10.00
7.3.	Books of proceedings/other publications	20.00
7.4.	CDs and special stamps	3.00
7.5.	Posters	5.00
7.6.	Postcards	1.00

The price of printed publications of the UKM includes 5% VAT, the price of a CD includes 22% VAT.

8. Bibliographic Processing of Materials		Students and Regular Employees of the UM	Other Users
8.1.	Bibliographic processing - 1 hour	free of charge	30.00
8.2.	Bibliography (bibliographic processing, evaluation, consulting) - 1 hour	free of charge	35.00

Services under item 8.2 are free only for publications with UM affiliation.

9. Bookbinding Services		
9.1.	<b>Bookbinding</b>	
	soft covers	15.00
	hard covers - glued book block	18.00
	hard covers - sewn book block	25.00
9.2.	Magazine binding - sewn book sheets and hard covers	25.00
9.3.	Manufacturing of a tailor-made protective book box	30.00
9.4.	Bookbinding hour	15.00
9.5.	Complex bookbinding	per bookbinding hour

V ceno je vključen 22 % DDV.

10. Other UKM Services		
10.1.	<b>Sale of written-off books</b>	
	books of the 1 <sup>st</sup> category	1.00
	books of the 2 <sup>nd</sup> category	5.00
	books of the 3 <sup>rd</sup> category	10.00

The price includes 5% VAT.

10.2.	<b>Bag</b>	
	Paper bag	0.30
	Canvas bag	4.50

The price includes 22% VAT.

<sup>1</sup> Applicable to higher education libraries of the University of Maribor.

<sup>2</sup> Applicable to the University of Maribor library.

**VAT payment: Where not explicitly stated that the price includes VAT, no tax is paid in accordance with Article 42 of the Value Added Tax Act (Official Gazette of the RS no. 13/11 with amendments and supplements up to 104/24).**

The price list is an attachment of the Rules on General Terms and Conditions of the University of Maribor Library; individual services are provided on the basis of the provisions of these Rules.

The price list of UKM services for the 2026/2027 academic year was adopted by the UKM Expert Council at its 26<sup>th</sup> regular meeting on 27 November 2025 and by the UM Management Board at its 4<sup>th</sup> extraordinary meeting on 22 January 2026.

Maribor, 22 January 2026

President of the UM Management Board:  
red. prof. dr. Damijan Mumel