

On the basis of the Higher Education Act (Official Gazette of the Republic of Slovenia, No. 32/12 – ZVIS – UPB7, with amendments up to 65/17), Criteria for Credit Assignment to Study Programmes According to ECTS (Official Gazette of the Republic of Slovenia, No. 95/10), mutatis mutandis use of the Criteria for accreditation and external evaluation of higher education institutions and study programmes (Official Gazette of the Republic of Slovenia, No. 42/17), and provisions of the Statute of the University of Maribor (UM Statute – UPB12, Official Gazette of the Republic of Slovenia, No. 29/17), the Senate of the University of Maribor, at its 40th regular session of 29 January 2019, adopted the following

Rules on ECTS Accredited Extracurricular Activities at the University of Maribor, No. 012/2019/1

Article 1

These Rules govern ECTS accredited extracurricular activities and the procedure for identification, verification, validation, and recognition of knowledge acquired by candidates through ECTS accredited extracurricular activities while studying at the University of Maribor (hereinafter referred to as “the UM”).

Article 2

ECTS accredited extracurricular activities are organised activities for students that are available at the UM in addition to prescribed courses of study and in accordance with the standards for education quality as well as UM reputation and recognition building at home and abroad.

ECTS accredited extracurricular activities are verified, validated, and recognised by relevant UM bodies under these Rules. In accordance with the NAKVIS’s Criteria for Credit Assignment to Study Programmes According to ECTS, an individual ECTS accredited extracurricular activity is evaluated with 3 ECTS credits.

Article 3

Based on its subject matter, an ECTS accredited extracurricular activity shall be classified within:

1. sports activities,
2. arts and culture,
3. volunteering and charity,
4. social activities,
5. health and environmental protection,
6. research, science, and projects that are not a compulsory part of the curriculum, or
7. other relevant scopes proposed by a Member or the Department of Education and Students’ Affairs of the University of Maribor (hereinafter referred to as “the UM DESA”).

Article 4

Verification and validation of an extracurricular course syllabus for the allocation of ECTS credits (Annex 1) fall within the remit of the UM Committee for Graduate Studies (hereinafter referred to as “the UM CGS”).

Article 5

The procedure for verification and validation of an ECTS accredited extracurricular activity shall be launched on a proposal from a UM Member or the UM DESA. The proposal shall be submitted to the UM DESA.

The proposal shall include a decision by the Member's Senate or justification by the UM DESA, if the proposal is submitted by the UM DESA, a completed course accreditation form – course syllabus (Annex 1), financial assessment of the implementation cost, and the Member's statement that it shall carry out the activity within the provided funding.

The proposal shall also include annexes proving that the course coordinator is a qualified higher education teacher who fulfils all requirements for being a coordinator of at least a 1st-cycle professional study programme course.

The accreditation of a course as an ECTS accredited extracurricular activity may also include a specification of the study fields in which the course may be recognised as an open elective course.

Upon receiving a formally valid proposal, the UM DESA shall forward the proposal to the UM CGS for consideration and to the UM Senate for confirmation.

Article 6

A student may use ECTS credits earned through an ECTS accredited extracurricular activity as part of (open) electives of a first- or second-cycle study programme that he or she is enrolled in if the ECTS accredited extracurricular activity in question is approved by the UM Senate in accordance with the provisions of these Rules, and if the study programme he or she is enrolled in offers open elective courses and allows using the ECTS accredited extracurricular activity in question as an elective course.

In any case, the student may use credits earned through an ECTS accredited extracurricular activity in the field of sports as part of open electives at the University of Maribor, an individual faculty deciding whether one is allowed to use 3 or 6 ECTS credits. On using ECTS accredited extracurricular activities from other fields specified in Article 3 of these Rules, each individual faculty shall decide on its own.

If obligations fulfilled through ECTS accredited extracurricular activities are recognised within the enrolled study programme, the recognised obligations and ECTS credits shall be included in the total number of ECTS credits of the study programme. Otherwise, the ECTS accredited extracurricular activity shall be listed as an additionally fulfilled study obligation, included in the Diploma Supplement as an additionally fulfilled obligation that is not part of the enrolled study programme (in section »additional information«).

Article 7

Components of course syllabi for ECTS accredited extracurricular activities that are approved in accordance with the procedure specified in these Rules shall be amended through the same procedure they were initially approved by. The preparation of course syllabi is specified in a document entitled *Procesi notranjega upravljanja in spremljanja kakovosti študijskih programov na Univerzi v Mariboru* (Processes of Internal Management and Monitoring of Study Programme Quality at the University of Maribor).

ECTS accredited extracurricular activities shall be offered to students and published on the UM website annually.

Article 8

These Rules shall enter into force on the 15th day after their publication in the UM Announcements.

Rector of the University of Maribor
prof. dr. Zdravko Kačič

Priloga 1 – Učni načrt

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| UČNI NAČRT KREDITNO OVREDNOTENE OBŠTUDIJSKE DEJAVNOSTI / EXTRACURRICULAR COURSE SYLLABUS WITH CREDITS |
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| Ime predmeta: | |
| Course title: | |

| Študijski program in stopnja Study programme and cycle | Študijska smer Study option | Letnik Year of study | Semester Semester |
|---|--------------------------------|-------------------------|----------------------|
| Obštudijska dejavnost | | | |
| Extracurricular activities | | | |

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| Vrsta predmeta (obvezni ali izbirni) / Course type (compulsory or elective) | Obštudijska dejavnost |
| | Extracurricular activity |

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| Univerzitetna koda predmeta / University course code: | |
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| Predavanja Lectures | Seminar Seminar | Vaje Tutorial | | | Klinične vaje Clinical training | Druge oblike študija Other forms of study | Samost. delo Individual work | ECTS |
|------------------------|--------------------|------------------|----|----|------------------------------------|--|---------------------------------|------|
| | | AV | LV | RV | | | | |
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| Nosilec predmeta / Course coordinator: | |
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| Jeziki /Languages: | Predavanja / Lectures: | |
| | Vaje / Tutorial: | |

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| Pogoji za vključitev v delo oz. za opravljanje študijskih obveznosti: | Prerequisites for enrolling in the course or for performing study obligations: |
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| Vsebina (kratek pregled učnega načrta): | Content (syllabus outline): |
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Temeljni literatura in viri / Reading materials:

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Cilji in kompetence:

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Objectives and competences:

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Predvideni študijski rezultati:

Znanje in razumevanje:

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Intended learning outcomes:

Knowledge and understanding:

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Metode poučevanja in učenja:

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Learning and teaching methods:

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Načini ocenjevanja:

Način (pisni izpit, ustno izpraševanje, naloge, projekt)

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Delež (v %) /
Share (in %)

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Assessment methods:

Method (written or oral exam, coursework, project):

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Reference nosilca / Course coordinator's references:

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