## Univerza v Mariboru

Univerzitetna knjižnica Maribor

## for 2022/2023 academic year

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12.15 13.00 Room for Group Work (price per hour if rented for more than 5 hours) 13.60 12.15 13.60 40.00 13.61. UKM - ČUK Reading Room (price per hour) 13.50 36.00 14.00 15.12 UKM - ČUK Reading Room (price per hour if rented for more than 5 hour) 15.13 UKM - ČUK Reading Room (price per hour if rented for more than 5 hour) 15.14 UKM Publications 17.1 VKM Publications Form the collections Personalities and Events as wells as catalogues 17.1 Publications from the collections Personalities and Events as wells as catalogues 17.2 Books of proceedings 17.3 CDs 17.4 Posters 17.5 Special stamps and postcards 17.6 Special stamps and postcards 17.7 Special stamps and postcards 17.8 Sibliographic Processing of Materials 17.9 Students and Regular Employees of the UM Other Users 18.1 Bibliographic (creation and evaluation) – 1 hour free of charge 18.2 Catalogue entry – 1 hour free of charge 19.3 Bookbinding Services 19.1 Bookbinding Services	Room for Group Work (price per hour if rented for more than 5 hours) 3.60 12.15 5.11. UKM - ČUK Reading Room (price per hour) 11.50 40.00 5.12. UKM - ČUK Reading Room (price per hour if rented for more than 5 hour) 10.35 36.00 The price does not include 22% VAT.  VLKM Publications V.1. Publications from the collections Personalities and Events as wells as catalogues V.2. Books of proceedings V.3. CDs V.4. Posters V.5. Special stamps and postcards T.6. Special stamps and postcards T.7. Bibliographic Processing of Materials Students and Regular Employees of the UKM includes 5% VAT, the price of a CD includes 22% VAT. Students and Regular Employees of the UM Other Users Students and Regular Employees of the UM Othe	4.1. 4.2. 5. 5. 5.1. 5.2. 5.3. 5.4. 5.5. 6.6. 6.7. 6.2. 6.3. 6.4. 6.5. 6.6. 6.7.	Thematic education (for groups by appointment, 2 lessons)  Digitalization and Reproduction Services  Digital reproduction up to A3 format - up to 5 pages  Digital reproduction up to A3 format - more than 5 pages (per page)  Digital reproduction up to A2 format (per page)  Digital reproduction of rarities up to A3 format (per page)  Digital reproduction from microfilms/microfiches (per page)  Digital reproduction from microfilms/microfiches (per page)  Transmission of digital reproductions over email or to a user's tangible medium  Transmission of digital reproductions to tangible media (CD, DVD)  Colour printing of a digital recording (per page)  Digital photographing with post-production (the price of an external contractor per hour)  Digital imaging of books from the UKM collection (with optical character recognition (OCR))  digital reproduction applies to materials published after 1945 and the price for digital reproductio property rights. The Local History materials are scanned in the middle resolution from 200 to 300  Rental of the Glazer Hall and Classrooms  Glazer Hall (price per hour)  Glazer Hall (price per hour)  Brede Filo Classroom (price per hour)  Brede Filo Classroom (price per hour)  Large Conference Room (price per hour)  Small Conference Room (price per hour)	free of charge  0.10 0.30 0.50 0.70 0.20  free of charge  1.50 0.15  54.00 2.00  10.00 + 0.10 (per page)  n of rarities applies to materials published before 1945. Digital reproduction of entire books from the dpi after previous appointment (appendix to the Rules on General Terms and Conditions of the University UM Members  14.00 12.60 7.00 6.30 6.00 5.40 3.00	72.00  The UKM collection is possible only when they are no longe wersity of Maribor Library).  Other Users  48.00  43.20  23.50  21.15  20.00  18.00  10.00
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Bibliographies (creation and evaluation) – 1 hour free of charge 24.00  Catalogue entry – 1 hour free of charge 20.00  Bookbinding Services  Bookbinding Services	Bibliographies (creation and evaluation) – 1 hour free of charge 24.00  Catalogue entry – 1 hour free of charge 20.00  Bookbinding Services  Bookbinding Services	4.1. 4.2. 5. 5. 5.1. 5.2. 5.3. 5.4. 5.5. 5.6. 5.7. 5.8.  The price for or o	Thematic education (for groups by appointment, 2 lessons)  Digitalization and Reproduction Services  Digital reproduction up to A3 format - up to 5 pages  Digital reproduction up to A3 format - more than 5 pages (per page)  Digital reproduction up to A2 format (per page)  Digital reproduction of rarities up to A3 format (per page)  Digital reproduction of rarities up to A2 format (per page)  Digital reproduction from microfilms/microfiches (per page)  Digital reproduction from microfilms/microfiches (per page)  Transmission of digital reproductions over email or to a user's tangible medium  Transmission of digital reproductions to tangible media (CD, DVD)  Colour printing of a digital recording (per page)  Digital photographing with post-production (the price of an external contractor per hour)  Digital photographing with post-production (with optical character recognition (OCRI)  digital imaging of books from the UKM collection (with optical character recognition (OCRI)  digital reproduction applies to materials published after 1945 and the price for digital reproductio property rights. The Local History materials are scanned in the middle resolution from 200 to 300  Rental of the Glazer Hall and Classrooms  Glazer Hall (price per hour)  Glazer Hall (price per hour if rented for more than 5 hours)  Brede Filo Classroom (price per hour)  Brede Filo Classroom (price per hour)  Large Conference Room (price per hour)  Small Conference Room (price per hour)  Room for Group Work (price per hour if rented for more than 5 hours)  Room for Group Work (price per hour if rented for more than 5 hours)  WKM - ČUK Reading Room (price per hour)  WKM - ČUK Reading Room (price per hour)  Publications  Publications  Publications from the collections Personalities and Events as wells as catalogues Books of proceedings  CDs  Posters	free of charge  0.10 0.30 0.50 0.70 0.20  free of charge  1.50 0.15  54.00 2.00  10.00 + 0.10 (per page)  n of rarities applies to materials published before 1945. Digital reproduction of entire books from the digital fer previous appointment (appendix to the Rules on General Terms and Conditions of the Unit UM Members  14.00 12.60 7.00 6.30 6.00 5.40 3.00 2.70 4.00 3.60 11.50 10.35	72.00  The UKM collection is possible only when they are no longer versity of Maribor Library).  Other Users  48.00  43.20  23.50  21.15  20.00  18.00  10.00  9.00  13.50  12.15  40.00  36.00  5.00  13.00  3.00  5.00
8.2. Catalogue entry – 1 hour free of charge 20.00  9. Bookbinding Services  9.1. Bookbinding	3.2. Catalogue entry – 1 hour free of charge 20.00  9. Bookbinding Services 9.1. Bookbinding	4.1. 4.2. 5. 5. 5.1. 5.2. 5.3. 5.4. 5.5. 5.6. 5.7.  5.8.  The price for oprotected by protected	Thematic education (for groups by appointment, 2 lessons)  Digitalization and Reproduction Services  Digital reproduction up to A3 format - up to 5 pages  Digital reproduction up to A3 format - more than 5 pages (per page)  Digital reproduction up to A2 format (per page)  Digital reproduction of rarities up to A3 format (per page)  Digital reproduction of rarities up to A2 format (per page)  Digital reproduction from microfilms/microfiches (per page)  Transmission of digital reproductions over email or to a user's tangible medium  Transmission of digital reproductions to tangible media (CD, DVD)  Colour printing of a digital recording (per page)  Digital photographing with post-production (the price of an external contractor per hour)  Digital photograph (per unit)  Digital imaging of books from the UKM collection (with optical character recognition (OCR))  digital reproduction applies to materials published after 1945 and the price for digital reproductio property rights. The Local History materials are scanned in the middle resolution from 200 to 300  Rental of the Glazer Hall and Classrooms  Glazer Hall (price per hour)  Glazer Hall (price per hour if rented for more than 5 hours)  Brede Filo Classroom (price per hour)  Large Conference Room (price per hour)  Large Conference Room (price per hour)  Small Conference Room (price per hour)  Small Conference Room (price per hour)  Room for Group Work (price per hour)  Small Conference Room (price per hour)  WKM - ČUK Reading Room (price per hour)  UKM - ČUK Reading Room (price per hour)  UKM - ČUK Reading Room (price per hour)  Publications  Publications  Publications  Publications from the collections Personalities and Events as wells as catalogue: Books of proceedings  CDs  Posters  Special stamps and postcards  Directed publications of the UKM includes 5% VAT, the price of a CD includes 22% VAT.	free of charge  0.10 0.30 0.50 0.70 0.20  free of charge  1.50 0.15  54.00 2.00  10.00 + 0.10 (per page)  n of rarities applies to materials published before 1945. Digital reproduction of entire books from the digital after previous appointment (appendix to the Rules on General Terms and Conditions of the United Members  14.00 12.60 7.00 6.30 6.00 5.40 3.00 2.70 4.00 3.60 11.50 10.35	72.00  The UKM collection is possible only when they are no longer versity of Maribor Library).  Other Users  48.00  43.20  23.50  21.15  20.00  18.00  10.00  9.00  13.50  12.15  40.00  36.00  5.00  13.00  3.00  5.00  1.00
9. Bookbinding Services 9.1. Bookbinding	Bookbinding Services Bookbinding Bookbinding	4.1. 4.2. 5. 5. 5.1. 5.2. 5.3. 5.4. 5.5. 5.6. 5.7.  6.1. 6.2. 6.3. 6.4. 6.5. 6.6. 6.7. 6.8. 6.9. 6.10. 6.11. 6.12. The price doe 7. 7.1. 7.2. 7.3. 7.4. 7.5. The price of p	Thematic education (for groups by appointment, 2 lessons)  Digitalization and Reproduction Services  Digital reproduction up to A3 format - up to 5 pages  Digital reproduction up to A2 format (per page)  Digital reproduction up to A2 format (per page)  Digital reproduction of rarities up to A3 format (per page)  Digital reproduction of rarities up to A2 format (per page)  Digital reproduction from microfilms/microfiches (per page)  Transmission of digital reproductions over email or to a user's tangible medium  Transmission of digital reproductions to tangible media (CD, DVD)  Colour printing of a digital recording (per page)  Digital photographing with post-production (the price of an external contractor per hour)  Digital photograph (per unit)  Digital imaging of books from the UKM collection (with optical character recognition (OCR))  digital reproduction applies to materials published after 1945 and the price for digital reproductio property rights. The Local History materials are scanned in the middle resolution from 200 to 300  Rental of the Glazer Hall and Classrooms  Glazer Hall (price per hour)  Glazer Hall (price per hour if rented for more than 5 hours)  Brede Filo Classroom (price per hour)  Large Conference Room (price per hour)  Large Conference Room (price per hour)  Small Conference Room (price per hour)  Small Conference Room (price per hour)  Room for Group Work (price per hour)  Room for Group Work (price per hour)  WKM - ČUK Reading Room (price per hour)  UKM - ČUK Reading Room (price per hour)  UKM - ČUK Reading Room (price per hour)  Publications from the collections Personalities and Events as wells as catalogues so to include 22% VAT.  UKM Publications  Publications from the collections Personalities and Events as wells as catalogues so to include 32% VAT.  Bibliographic Processing of Materials	free of charge  0.10 0.30 0.50 0.70 0.20  free of charge  1.50 0.15  54.00 2.00  10.00 + 0.10 (per page)  n of rarities applies to materials published before 1945. Digital reproduction of entire books from the dpi after previous appointment (appendix to the Rules on General Terms and Conditions of the Unit UM Members  14.00 12.60 7.00 6.30 6.00 5.40 3.00 2.70 4.00 3.60 11.50 10.35	72.00  The UKM collection is possible only when they are no longe versity of Maribor Library).  Other Users  48.00  43.20  23.50  21.15  20.00  18.00  10.00  9.00  13.50  12.15  40.00  36.00  5.00  13.00  3.00  5.00  1.00  Other Users
9.1. Bookbinding	9.1. Bookbinding	4.1. 4.2. 5. 5. 5.1. 5.2. 5.3. 5.4. 5.5. 5.6. 5.7. 5.8. The price for oprotected by of the price doe of the price doe of the price of price doe of the price of price	Thematic education (for groups by appointment, 2 lessons)  Digitalization and Reproduction Services  Digital reproduction up to A3 format - up to 5 pages  Digital reproduction up to A2 format (per page)  Digital reproduction up to A2 format (per page)  Digital reproduction of rarities up to A3 format (per page)  Digital reproduction of rarities up to A2 format (per page)  Digital reproduction from microfilms/microfiches (per page)  Transmission of digital reproductions over email or to a user's tangible medium  Transmission of digital reproductions to tangible media (CD, DVD)  Colour printing of a digital recording (per page)  Digital photographing with post-production (the price of an external contractor per hour)  Digital photograph (per unit)  Digital imaging of books from the UKM collection (with optical character recognition (OCR))  digital reproduction applies to materials published after 1945 and the price for digital reproductio property rights. The Local History materials are scanned in the middle resolution from 200 to 300  Rental of the Glazer Hall and Classrooms  Glazer Hall (price per hour)  Glazer Hall (price per hour if rented for more than 5 hours)  Brede Filo Classroom (price per hour)  Brede Filo Classroom (price per hour)  Large Conference Room (price per hour if rented for more than 5 hours)  Small Conference Room (price per hour if rented for more than 5 hours)  Room for Group Work (price per hour)  Room for Group Work (price per hour)  WKM - ČUK Reading Room (price per hour)  UKM - ČUK Reading Room (price per hour)  Distal sandang Room (price per hour)  Posters  Special stamps and postcards	free of charge  0.10 0.30 0.50 0.50 0.70 0.20  free of charge 1.50 0.15  54.00 2.00  10.00 + 0.10 (per page)  n of rarities applies to materials published before 1945. Digital reproduction of entire books from the dpi after previous appointment (appendix to the Rules on General Terms and Conditions of the Unit UM Members  14.00 12.60 7.00 6.30 6.00 5.40 3.00 2.70 4.00 3.60 11.50 10.35	72.00  The UKM collection is possible only when they are no longer versity of Maribor Library).  Other Users  48.00  43.20  23.50  21.15  20.00  18.00  10.00  9.00  13.50  12.15  40.00  36.00  5.00  1.00  Other Users  24.00
		4.1. 4.2. 5. 5. 5.1. 5.2. 5.3. 5.4. 5.5. 5.6. 5.7. 5.8. The price for or protected by protected	Thematic education (for groups by appointment, 2 lessons)  Digitalization and Reproduction Services  Digital reproduction up to A3 format - up to 5 pages  Digital reproduction up to A3 format - up to 5 pages  Digital reproduction up to A2 format (per page)  Digital reproduction of rarities up to A3 format (per page)  Digital reproduction from microfilms/microfiches (per page)  Digital reproduction from microfilms/microfiches (per page)  Transmission of digital reproductions over email or to a user's tangible medium  Transmission of digital reproductions to tangible media (CD, DVD)  Colour printing of a digital recording (per page)  Digital photographing with post-production (the price of an external contractor per hour)  Digital photographing with post-production (with optical character recognition (OCRI)  digital reproduction applies to materials published after 1945 and the price for digital reproductio property rights. The Local History materials are scanned in the middle resolution from 200 to 300  Rental of the Glazer Hall and Classrooms  Glazer Hall (price per hour)  Glazer Hall (price per hour)  Brede Filo Classroom (price per hour)  Brede Filo Classroom (price per hour)  Large Conference Room (price per hour)  Large Conference Room (price per hour)  Small Conference Room (price per hour)  Small Conference Room (price per hour)  Room for Group Work (price per hour)  Room for Group Work (price per hour if rented for more than 5 hours)  WKM - CUK Reading Room (price per hour)  UKM - CUK Reading Room (price per hour)  WKM - CUK Reading Room (price per hour)  Books of proceedings  CDs  Posters  Special stamps and postcards  Special stamps and postcards  Special stamps and postcards  Special stamps and postcards  Bibliographice (creation and evaluation) – 1 hour  Catalogue entry – 1 hour	free of charge  0.10 0.30 0.50 0.50 0.70 0.20  free of charge 1.50 0.15  54.00 2.00  10.00 + 0.10 (per page)  n of rarities applies to materials published before 1945. Digital reproduction of entire books from the dpi after previous appointment (appendix to the Rules on General Terms and Conditions of the Unit UM Members  14.00 12.60 7.00 6.30 6.00 5.40 3.00 2.70 4.00 3.60 11.50 10.35	72.00  The UKM collection is possible only when they are no longer versity of Maribor Library).  Other Users  48.00  43.20  23.50  21.15  20.00  18.00  10.00  9.00  13.50  12.15  40.00  36.00  5.00  1.00  Other Users  24.00
10.00	soft covers 10.00	4.1. 4.2. 5. 5. 5.1. 5.2. 5.3. 5.4. 5.5. 5.6. 5.7. 5.8. The price for oprotected by protected by	Thematic education (for groups by appointment, 2 lessons)  Digitalization and Reproduction Services  Digital reproduction up to A3 format - up to 5 pages  Digital reproduction up to A3 format - more than 5 pages (per page)  Digital reproduction up to A2 format (per page)  Digital reproduction of rarities up to A3 format (per page)  Digital reproduction from microfilms/microfiches (per page)  Digital reproduction from microfilms/microfiches (per page)  Transmission of digital reproductions over email or to a user's tangible medium  Transmission of digital reproductions to tangible media (CD, DVD)  Colour printing of a digital recording (per page)  Digital photographing with post-production (the price of an external contractor per hour)  Digital photographing with post-production (with optical character recognition (OCRI))  digital reproduction applies to materials published after 1945 and the price for digital reproductio property rights. The Local History materials are scanned in the middle resolution from 200 to 300  Rental of the Glazer Hall and Classrooms  Glazer Hall (price per hour)  Glazer Hall (price per hour if rented for more than 5 hours)  Brede Filo Classroom (price per hour)  Brede Filo Classroom (price per hour)  Large Conference Room (price per hour)  Large Conference Room (price per hour)  Small Conference Room (price per hour)  Small Conference Room (price per hour)  Room for Group Work (price per hour if rented for more than 5 hours)  Room for Group Work (price per hour)  UKM - ČUK Reading Room (price per hour)  UKM - ČUK Reading Room (price per hour)  With - ČUK Reading Room (price per hour)  UKM - ČUK Reading Room (price per hour)  Books of proceedings  CDs  Posters  Special stamps and postcards  Spinited publications of the UKM includes 5% VAT, the price of a CD includes 22% VAT.  Bibliographic Processing of Materials  Bibliographics (creation and evaluation) – 1 hour  Catalogue entry – 1 hour  Bookbinding Services	free of charge  0.10 0.30 0.50 0.50 0.70 0.20  free of charge 1.50 0.15  54.00 2.00  10.00 + 0.10 (per page)  n of rarities applies to materials published before 1945. Digital reproduction of entire books from the dpi after previous appointment (appendix to the Rules on General Terms and Conditions of the Unit UM Members  14.00 12.60 7.00 6.30 6.00 5.40 3.00 2.70 4.00 3.60 11.50 10.35	72.00  The UKM collection is possible only when they are no longe versity of Maribor Library).  Other Users  48.00  43.20  23.50  21.15  20.00  18.00  10.00  9.00  13.50  12.15  40.00  36.00  5.00  1.00  Other Users  24.00

	hard covers - glued book block	15.00	
	hard covers - sewn book block	18.00	
9.2.	Magazine binding - sewn book sheets and hard covers	20.00	
9.3.	Manufacturing of a tailor-made protective book box	25.00	
9.4.	Bookbinding hour	12.00	
9.5.	Complex bookbinding	per bookbinding hour	
The price inc	cludes 22% VAT.		
10.	Other UKM Services		
10.1.	Sale of written-off books		
	books of the 1 <sup>st</sup> category	1.00	
	books of the 2 <sup>nd</sup> category	5.00	
	books of the 3 <sup>rd</sup> category	10.00	
The price inc	cludes 5% VAT.		
10.2.	Bag	1.00	
The price inc	cludes 22% VAT.		

 $<sup>^{\</sup>rm 1}\,{\rm Applicable}$  to higher education libraries of the University of Maribor.

The price list of UKM services for the 2022/23 academic year was adopted by the UKM Expert Council at its inaugural meeting of 13 January 2022 and by the UM Management Board at its 11<sup>th</sup> regular meeting of 27 January 2022.

President of the UM Management Board: prof. dr. Mitja Gorenak

<sup>&</sup>lt;sup>2</sup> Applicable to the University of Maribor library.

**VAT payment:** Where not explicitly stated that the price includes VAT, no tax is paid in accordance with Article 42 of the Value Added Tax Act (Official Gazette of the RS no. 13/11 with amendments and supplements up to 72/19).

The price list is an attachment of the Rules on General Terms and Conditions of the University of Maribor Library; individual services are provided on the basis of the provisions of these Rules.